



URGENT Client Memo

To: SimpleHR Clients
Date: April 2, 2020
Subject: Non-Essential Business Update

For businesses that are deemed a NON-ESSENTIAL Business and thereby will be forced to close based on the Florida Executive Order 20-91, you are NOT required to pay employees for any FFCRA Paid Sick Leave unless there is work that the employee can perform from home. Refer to the FFCRA Paid Sick Leave information on the DOL FFCRA Poster for more information for employees that can work from home.

Advise any sheltered employees, who are not able to work from home, to immediately file for Unemployment Benefits under COVID-19. When they file instruct them to select the option that indicates they are applying for COVID-19 relief, this will make them eligible for Federal Unemployment Benefits in addition to their State Unemployment Benefits.

Please contact our HR Department for further information at (850) 650-9935.